



# Through the Roof Training Workshops - 2008

## General Information

### Through the Roof provides:

- A trainer to deliver a half day workshop, usually on a Saturday morning, including teaching on disability issues and interactive sessions in small groups.
- Delegate information packs, including course notes for the training day and general information about Through the Roof.

*NB Large print or Braille materials are available if necessary but extra notice should be given for this.*

### The host church provides:

- A wheelchair accessible venue (essential)
- An induction loop (If a loop is not available, please tell us)
- Publicity for the event (to church members and wider if the church wants to include people from other local churches)
- Administrative support (such as name badges and registering and welcoming delegates as they arrive)
- Stewards to facilitate parking, seating, setting up of equipment etc.
- Data projector, laptop computer and screen for PowerPoint presentation. (Let us know if you can't provide data projector and computer as we may be able to)
- Overhead projector (if data projector / computer unavailable)
- PA system
- Flip chart and pens
- A TV and video player (for some workshops - please check)
- A member of hosting team to welcome delegates and pray.
- Drinks for the scheduled breaks

### Cost

- £175 for a half day session for up to 15 delegates. (This cost will be increased if the workshop is bespoke)
- £5 per additional delegate.
- Trainer's expenses.

*NB We require a deposit of £30 to secure your booking. This is non-refundable.*

The church is invoiced for the balance after the event.

# Through the Roof Training Workshop

## Typical programme

9.30	<p style="text-align: center;"><b>Welcome!</b></p> <p>Register as you arrive and meet fellow delegates over a coffee together</p>
10.00	<p style="text-align: center;"><b>Introductions of participants and prayer together</b></p>
10.10	<p style="text-align: center;"><b>The world of disability</b></p> <p>A look at the 10 million British people with disabilities and at the issues they face in society and in the churches, including a brief look at the requirements of the Disability Discrimination Act</p>
10.50	<p style="text-align: center;"><b>Be a Roofbreaker!</b> (Practical Disability Awareness Session)</p>
11.10	<p style="text-align: center;"><b>Any Answers?</b></p>
11.30	<p style="text-align: center;"><b>Coffee</b></p>
11.45	<p style="text-align: center;"><b>Pastoral issues</b> (Interactive session)</p>
12.15	<p style="text-align: center;"><b>Carpenter's Kids</b> (Supporting families with disabled children)</p>
12.30	<p style="text-align: center;"><b>Discussion and questions</b></p>
1.00	<p style="text-align: center;"><b>Farewell!</b></p> <p>A summary of key issues of the session, prayer together and depart for home</p>

## **Booking**

To book a Training Workshop, please complete the booking form and return with £30 deposit to:

Through the Roof  
PO Box 353  
EPSOM  
KT18 5WS

Please make your deposit cheque out to *Through the Roof*.

You will receive confirmation of your booking once a trainer has been confirmed.

If we are not able to find a trainer for one of your preferred dates we will contact you to try to arrange a suitable alternative.

## **Enquiries**

Should you need any further information prior to making a booking, please contact the Through the Roof office on 01372 749955, or email [alison@throughtheroof.org](mailto:alison@throughtheroof.org)

# Through the Roof Training Workshop

## 2008 Booking Form

*NB We require a deposit of £30 to secure your booking. This is non-refundable.  
Cheques should be made payable to Through the Roof.*

Name: \_\_\_\_\_ Daytime Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Church/: \_\_\_\_\_ Church Telephone: \_\_\_\_\_  
Organisation

Mobile: \_\_\_\_\_  
(For use by the trainer on the day)

Training date required: (1<sup>st</sup> choice) \_\_\_\_\_ (2<sup>nd</sup> choice) \_\_\_\_\_

Estimated number of delegates: \_\_\_\_\_

Workshop title (please tick):

- |  |                          |
|--|--------------------------|
| Does your church include everyone?   | <input type="checkbox"/> |
| Creating a welcome for families with disabled children                                   | <input type="checkbox"/> |
| Running inclusive Christian events   | <input type="checkbox"/> |
| Mental health  | <input type="checkbox"/> |
| Including young people with Autism Spectrum Disorders in church life                     | <input type="checkbox"/> |
| Bespoke* (please give suggested title below and provide additional information overleaf) | <input type="checkbox"/> |

\_\_\_\_\_

*\*Please note – If you have selected ‘bespoke’ there may be an increased charge.  
We will contact you to discuss this.*

Training venue address:  
(Including postcode)

Invoice address:  
(If different)

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Facilities at training venue

	Yes	No		Yes	No
Wheelchair accessible venue	<input type="checkbox"/>	<input type="checkbox"/>	Data projector	<input type="checkbox"/>	<input type="checkbox"/>
Wheelchair accessible toilet	<input type="checkbox"/>	<input type="checkbox"/>	Overhead projector	<input type="checkbox"/>	<input type="checkbox"/>
Induction loop	<input type="checkbox"/>	<input type="checkbox"/>	Screen	<input type="checkbox"/>	<input type="checkbox"/>
PA system	<input type="checkbox"/>	<input type="checkbox"/>	Laptop computer	<input type="checkbox"/>	<input type="checkbox"/>
Flipchart/pens	<input type="checkbox"/>	<input type="checkbox"/>	TV / Video	<input type="checkbox"/>	<input type="checkbox"/>

Can we email you a Powerpoint presentation for loading in advance?      Yes  No

Address for delivery of resources prior to event:

*(Please note - we can arrange delivery for a specific date, but time cannot be specified.)*

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Please give brief details of bespoke workshop requirements or any other special requirements:

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***Please remember to enclose your deposit along with this form. Thank you!***

*You will be invoiced for the balance after the event.*